



Office 365 Migration Made Easy



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Go into any mechanic's garage and you're going to find a common set of tools. There will always be a socket wrench, for example. No one who works on cars can function without one. It's essential.

Office productivity tools are no different. You can't do business without email and some form of a word processor. For an overwhelming number of folks – **more than 1.2 billion users** – the goto productivity suite is Microsoft Office.

Cloud-Based Applications Are on the Rise

Most likely, you already have experience using Microsoft's suite. Programs like Word, Excel and PowerPoint are common fixtures in businesses both great and small. However, there's a significant shift in how these applications are being implemented and utilized.



"More than 1.2 billion people use Microsoft Office."
– Microsoft

An increasing number of businesses are putting heavy emphasis on cloud technology. In fact, recent analysis indicates that **90% of organizations use the cloud in some way**, with 50% using cloud services as their preferred solution.

Simply put, the cloud is changing how business is done at a fundamental level, and Office 365 is a major player in the move to cloud-based services. While there are other cloud tools out there – most notably, Google’s G Suite – **Office 365 is currently the most used collaborative platform on the market.**

Why Office 365?

It’s hardly surprising to learn Microsoft’s offering takes the top spot. The advantages of Office 365 are considerable.

First, there’s the convenience. With Office 365, you can work and collaborate with team members from any connected device – even your

“Office 365 is currently the most used collaborative platform on the market.”

– The Motley Fool

phone or tablet. For business leaders on the go, that alone is invaluable.

Second, documents, spreadsheets and email messages housed under the umbrella of Office 365 are backed up in the cloud. Users can access everything from their desktop computers, just like older versions of Microsoft Office, but redundancy is also baked in. If you’ve ever dealt with any kind of data loss, you know how important backups are.

Finally, the cost savings can be compelling. Many organizations are able to justify migrating to Office 365 based purely on the numbers. This is due in part to the scalability of the platform. Microsoft offers multiple subscription options for Office 365. You



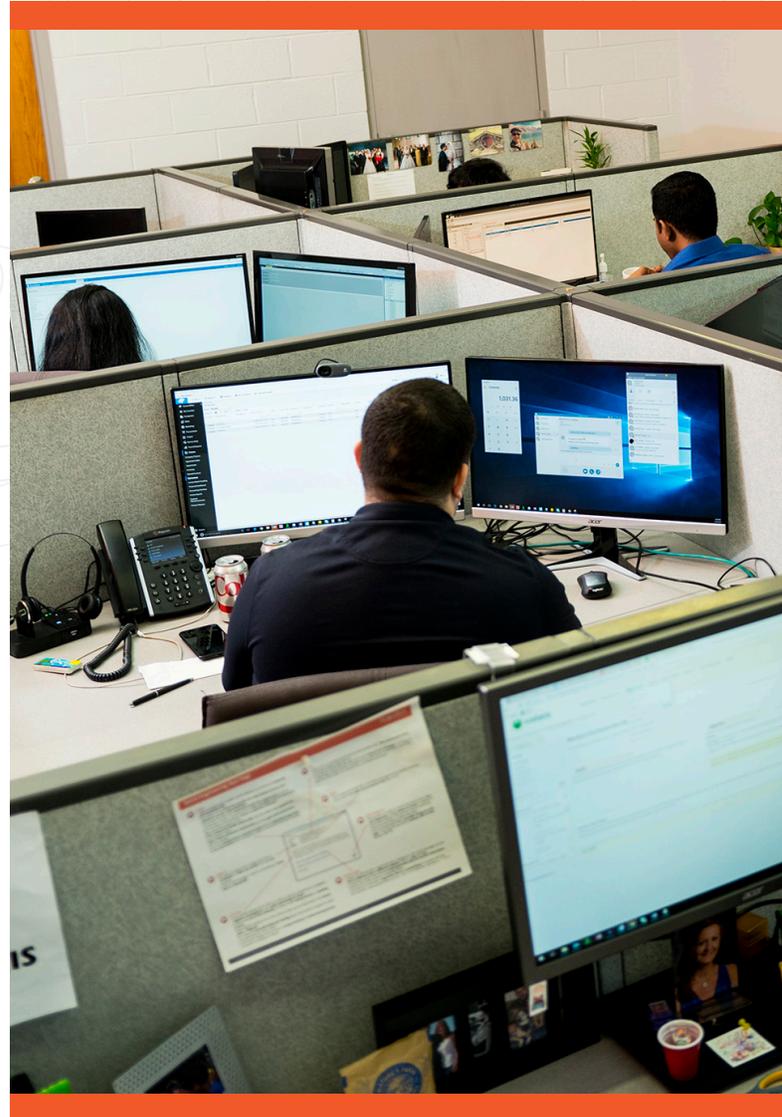
just have to pick the plan that works best for your organization, isolating the products and services you need.

Additionally, adding new users to your subscription is a breeze. For companies in growth mode, Office 365 provides an easy, cost-effective way to make sure new employees have the tools they need from day one.

Migrating to Office 365

Perhaps the biggest hurdle to adopting a new software solution is the anticipated pain of making a change. Some organizations have a history of hiccups, even when just moving from one version of a program to a newer version of the same program. Moving to an entirely new solution is understandably off-putting.

Speaking frankly, who cares about improvements in efficiency in the long-term if an update puts you out of commission for weeks right now? The migration from your current solution to Office 365 has to be smooth to be worth it.



The good news is a hassle-free Office 365 migration is entirely possible. Whether you're only migrating your email to Microsoft Exchange or planning to incorporate the full Office Suite, getting your organization online and up to full functionality doesn't have to bring daily business to a grinding halt.

The key is working with an experienced, knowledgeable partner who can guide you through the process.

advantage of everything Office 365 has to offer, we'll be happy to guide you through the process.

Migration Done Right

At CCS Technologies, our guiding philosophy is simple. Every part of the technology experience should be convenient and efficient, including upgrades and migration.

Get in touch with us today to let us know how we can help. 📞

Our goal is to take the headaches out of IT services by delivering fast, effective solutions. We've completed full migrations to Office 365 in as few as seven days. And when migration is done, we'll still be here, ready and able to provide ongoing support.

You can't achieve success without the right tools in your toolbox. Think of us as your tool provider. When it's time to move your organization to the cloud and take



Give Us a Call **224.232.5500**

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